



www.fosm-over.webador.co.uk

Thank you for your interest in joining *The Friends of St Mary's*.

I am delighted to be able to provide you with the information that you will require in order to join us.

Our membership contributions play a vital role in funding the work of *The Friends of St Mary's* and your support really will make a difference. Thank you.

Membership contributions are £10 individual / £20 family and can be paid in one of the following ways;

- Bank Standing Order (This is our preferred method as it saves a lot of administration)
- Bank Transfer (BACS)

Account Name: **Friends of St Mary's**

Sort code: **30-13-55** (Lloyds Bank)

Account number: **00377915**

- Cheque – payable to 'Friends of St Mary's'
- Cash

Once you have decided how to pay, please return the reply slip below (*along with your cash/cheque if paying in that way*) or drop us an email, then we will add you to our members list and ensure that you are kept up to date with all our information.

Wherever possible we like to communicate with our members by email, however please be assured that your details will be kept in line with our Data Protection policy, a copy of which is attached.

If you are a UK Tax Payer and are prepared to sign the gift aid declaration, we can claim an extra 25% of the value of your contributions from HMRC at no extra cost to you.

Simply complete the gift aid form and return it along with your reply slip, or email a copy to us.

On behalf of *The Friends of St Mary's* may I thank you for your support.

Yours Sincerely,

Colin Smith

Chairman

Please complete and return to: Colin Smith. 5 Randalls Lane. OVER. Cambridge. CB24 5NG

Name:

Address:

E Mail:

I confirm that I wish to join *The Friends of St Mary's*.

My preferred method of payment of annual subscription contributions is - (*please tick as appropriate*)

Standing Order

I confirm details have been sent to my bank

BACS

Payment made

cheque

Enclosed

cash

Enclosed

Standing Order Mandate
(To be completed and delivered to your bank)

To the Manager,

.....
.....
.....
.....

Date

Dear Sir,

Please establish an annual Standing Order in the sum of £.....

to be paid on:,

and annually thereafter on or about the same date, until further notice.

Account to be debited:

Name.....

Number.....

Account to be credited:

Friends of St Mary's

Sort code: 30-13-55 (Lloyds Bank)

Account number: 00377915

Yours sincerely,

.....

Name:

If you are a UK Taxpayer, completing this form allows us to claim an extra 25% from HMRC at no extra cost to you.

FRIENDS OF ST MARY'S CHURCH - OVER
GIFT AID DECLARATION

Details of Donor:

Title

Forename

Surname

Address

.....

.....

Postcode

Please treat as Gift Aid donations all qualifying gifts of money made today and in the future

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year that is at least equal to the amount of tax that all the charities that I donate to will reclaim on my gifts for that tax year.
I understand that other taxes such as VAT and Council Tax do not qualify.

I understand that the charity will reclaim 25p of tax on every £1 that I give after 6 April 2008.

By completing this form you confirm:

"I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference."

Please notify 'The Friends of St Mary's' if you:

Want to cancel this declaration

Change your name or home address

No longer pay sufficient tax on your income and/or capital gains.

Signature

Date

Please return this form to:

Colin Smith
5 Randalls Lane
Over
Cambridge CB24 5NG

or e mail a copy to fosm.over@gmail.com



Website: www.fosm-over.webador.co.uk

E Mail: fosm.over@gmail.com

General Data Protection Regulation & Privacy Notice

To comply with the new Data Protection Regulations effective from 25th May 2018 we need to explain our process for holding information (data) about our members.

FOSM holds its data on a LEGITIMATE INTERESTS basis,

This is the lawful basis for holding our data, (it is also the common sense approach). It basically means that the information we hold about our members is held ONLY so that we can keep them informed of the Charity's activities.

The Friends Of St Mary's Church, Over is a registered charity.

Its members pay an annual fee to belong to the society.

We hold the following information on all our paid up members:

- Name / Address / E Mail
- Date of annual membership renewal
- Record of membership fees and donations received

This information is held by the Chairman and Treasurer of the charity to enable information about the charity's activities to be shared with its members and also to submit to HMRC a Gift Aid Claim on an annual basis.

The data will not be shared with any other person or organisations.

Members have the right to withdraw their consent for us to hold this information at any time. Such requests should be made to the Chairman.

Members have the right to make a complaint to the Information Commissioners Office - www.ico.org.uk should their complaint not be dealt with to their satisfaction locally.